

OFFICE USE ONLY Processed by:

Membership Number:

Renewal Month:



MEMBERSHIP APPLICATION

Name of company:

Company address:

Postcode:

Tel:

Fax:

Mobile:

Company email:

Company website:

Name of membership contact:

Position:

Email of contact:

KEY CONTACTS: (please list)

Name:

Position:

Email:

Name:

Position:

Email:

Name:

Position:

Email:

APPLICATION DECLARATION

I, the undersigned, have completed this form to the best of my knowledge and ability and confirm the information supplied is accurate at the date of completion.

I hereby make an application for Membership of the Herefordshire and Worcestershire Chamber of Commerce. I agree to be bound by the Articles of Association and the Terms and Conditions as stated overleaf.

I have completed the 'payment details' form and understand that payment is due for an annual period, commencing on the first day of the month of application. Payments are non-refundable upon cancellation within a membership year. I understand that if I pay by Direct Debit, my account will be debited on or around the 24th of the month of application and subsequent months as applicable.

I understand that I am not eligible for Membership benefits until my payment has been received by Herefordshire and Worcestershire Chamber of Commerce.

Herefordshire and Worcestershire Chamber of Commerce take part in surveys which inform local, regional and national policy. I understand that from time to time, I may be asked for my contribution in completion of these surveys.

DATA PROTECTION NOTICE

Herefordshire and Worcestershire Chamber of Commerce [the Chamber] is registered under the Data Protection Act 1998 and takes the processing of your personal data very seriously. Please take your time to read this notice so that you are fully aware of what you are consenting to. Please contact us if you are unsure about any part of this notice by telephone 0845 641 1641 or e-mail enquiries@hwchamber.co.uk. The Chamber's Data Protection Officer can be contacted at the registered address at the foot of this form. The Chamber's privacy policy can be viewed on the Chamber website at www.hwchamber.co.uk.

The Chamber is responsible for the protection of all personal data supplied on this form. I understand and consent that the data here supplied will be held on the Chamber's database. The details provided on this form will be used by the Chamber to inform me of associated Membership services and will be included in both local and regional directories and shown on Chamber event delegate lists as appropriate.

The Chamber operates in a broad business network and can offer its members beneficial connections with additional partners and non-member businesses. The list of Chamber partner organisations can be viewed on the Chamber website at www.hwchamber.co.uk. Please tick if you would prefer your details **NOT** to be:

- passed on to Chamber partner organisations
 passed on to non-member businesses

Signature:

Position:

Name:

Date:

Number of employees: Full-time:

Part-time:

Business start date:

Business nature:

Prime reason for joining:

WOULD YOUR BUSINESS LIKE TO OFFER DISCOUNTS TO OTHER CHAMBER MEMBERS? (if yes, please provide details)

INTERNATIONAL TRADE: (please tick)

Active Exporter

Potential Exporter

Non-Exporter

WHICH OF THE FOLLOWING WOULD YOU LIKE TO RECEIVE? (please tick)

Business Direction (bi-monthly)

Worcestershire Networking eshot (weekly)

Members eshot (monthly)

Training eshot (weekly)

Herefordshire Networking eshot (weekly)

I WISH TO APPLY FOR THE FOLLOWING MEMBERSHIP (please tick)

Start-Up (0-18 months trading)

11-49 Employees

500+ Employees

Sole Trader/Partnership

50-100 Employees

Strategic

1-10 Employees

101-499 Employees

Patron

VOLUNTARY/EDUCATION (Social/Community Enterprises with charity status, Voluntary Sector and Publicly Funded Schools)

MY METHOD OF PAYMENT IS: (please tick) **AT THE VAT INCLUSIVE RATE OF £**

Direct Debit

Automated Bank Payment

Credit Card

PER ANNUM

Cheque

TERMS AND CONDITIONS

Upon application to the Herefordshire and Worcestershire Chamber of Commerce, members are bound by the Articles of Association. The following sections pertaining to application, renewal, resignation and payments are highlighted as follows:

Persons eligible for membership are noted in section 5.1 and 5.2 of the Articles of Association.

The annual subscriptions payable by members shall be such sums as may, from time to time be determined by the Board, and shall become due and payable in each year on the last day of the month in which application was made or on such other date or dates as may be determined by the Board, from time to time (Articles of Association section 9).

No member whose subscription is in arrears shall be entitled to exercise the rights of membership and unless the Board otherwise determines, any member whose subscription shall be more than

3 months in arrears shall ipso facto cease to be a member and his name shall be struck off the register of members (Articles of Association section 12).

Resignation of members. Section 13 of the Articles of Association notes that any member wishing to resign from Herefordshire and Worcestershire Chamber of Commerce must give written notice to that effect to the Secretary at least one month before the date upon which the subscription for the following year shall become due. If no such notice is received, the member shall be liable for the ensuing years annual membership sum, and the debt will be legally recoverable by Herefordshire and Worcestershire Chamber of Commerce.

Once resigned from membership of Herefordshire and Worcestershire Chamber of Commerce, all stationery displaying the Herefordshire and Worcestershire Chamber of Commerce logo must be destroyed. Any membership cards must also be destroyed.

PLEASE RETURN, TOGETHER WITH THE MEMBERSHIP PAYMENT DETAILS FORM TO: FREEPOST RLTZ-YRAY-TGHZ, CHAMBER OF COMMERCE, SEVERN HOUSE, PRESCOTT DRIVE, WORCESTER, WR4 9NE